



ZIMBABWE

**MINISTRY OF HIGHER AND TERTIARY EDUCATION,
INNOVATION, SCIENCE AND TECHNOLOGY
DEVELOPMENT**

**HIGHER EDUCATION EXAMINATIONS COUNCIL
(HEXCO)**

NATIONAL DIPLOMA

IN

PURCHASING AND SUPPLY MANAGEMENT

MODULE: Management of Organisational Assets PAPER NO: 543/23/M03

DURATION: 3 Hours

NOVEMBER/ DECEMBER 2025 EXAMINATION

REQUIREMENTS

INSTRUCTIONS TO CANDIDATE

1. Answer any five (5) questions.
2. All questions carry equal marks.

This paper consists of 3 printed pages.

QUESTION 1

Discuss any four (4) key strategies used by organisations to attract and recruit top talent for their work. (20 marks)

QUESTION 2

Explain any five (5) essential elements of a contract of employment. (20 marks)

QUESTION 3

Explain any five (5) internal control systems that can be used to ensure security of assets. (20 marks)

QUESTION 4

Elaborate on how organisations can maintain asset registers. (20 marks)

QUESTION 5

Discuss any five (5) external recruitment sources available to the organisation. (20 marks)

QUESTION 6

Justify the importance of skilled manpower in an organisation. (20 marks)

QUESTION 7

Identify and explain any five types of safety drills. (20 marks)

QUESTION 8

Explain asset management process. (20 marks)

.../tez