



ZIMBABWE

**MINISTRY OF HIGHER AND TERTIARY EDUCATION,
INNOVATION, SCIENCE AND TECHNOLOGY
DEVELOPMENT**

NATIONAL CERTIFICATE

IN

LIBRARY AND INFORMATION SCIENCE

MODULE: Materials Preservation and Conservation PAPER NO: 338/22/M03

DURATION: 3 Hours

NOVEMBER/ DECEMBER 2025 EXAMINATION

REQUIREMENTS

INSTRUCTIONS TO CANDIDATES

1. Answer any five (5) questions.
2. Each question carries 20 marks.
3. Do not write anything on the question paper.

This paper consists of 3 printed page.

QUESTION 1

Recall any five factors to consider when selecting library materials for binding.
(20 marks)

QUESTION 2

Justify the need for preserving records in Libraries.
(20 marks)

QUESTION 3

Outline any five (5) types of disasters that can affect an organisation.
(20 marks)

QUESTION 4

Cite any five (5) responsibilities of the binding section.
(20 marks)

QUESTION 5

Explain any five (5) security measures that can be implemented in a library.
(20 marks)

QUESTION 6

Suggest any five (5) ways of raising awareness on impending disasters.
(20 marks)

QUESTION 7

Analyse any five (5) techniques for binding Library materials.
(20 marks)

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