



ZIMBABWE

**MINISTRY OF HIGHER AND TERTIARY EDUCATION,
INNOVATION, SCIENCE AND TECHNOLOGY
DEVELOPMENT**

NATIONAL CERTIFICATE

IN

LIBRARY AND INFORMATION SCIENCE

MODULE: Materials Preservation and Conservation PAPER NO: 338/22/M03

DURATION: 3 Hours

NOVEMBER/ DECEMBER 2025 EXAMINATION

REQUIREMENTS

INSTRUCTIONS TO CANDIDATES

1. Answer any five (5) questions.
2. Each question carries 20 marks.
3. Do not write anything on the question paper.

QUESTION 1

Recall any five factors to consider when selecting library materials for binding.
(20 marks)

QUESTION 2

Justify the need for preserving records in Libraries.
(20 marks)

QUESTION 3

Outline any five (5) types of disasters that can affect an organisation.
(20 marks)

QUESTION 4

Cite any five (5) responsibilities of the binding section.
(20 marks)

QUESTION 5

Explain any five (5) security measures that can be implemented in a library.
(20 marks)

QUESTION 6

Suggest any five (5) ways of raising awareness on impending disasters.
(20 marks)

QUESTION 7

Analyse any five (5) techniques for binding Library materials.
(20 marks)

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