



ZIMBABWE

MINISTRY OF HIGHER AND TERTIARY EDUCATION

**HIGHER EDUCATION EXAMINATIONS COUNCIL
(HEXCO)**

NATIONAL DIPLOMA

IN

PURCHASING AND SUPPLY MANAGEMENT

SUBJECT: Stores and Inventory Management

PAPER NO: 543/S08

OCTOBER/NOVEMBER 2013 EXAMINATION

REQUIREMENTS

INSTRUCTIONS TO CANDIDATE

1. Answer ANY FIVE (5) questions.
2. All questions carry equal marks.

This paper consists of 3 printed pages.

QUESTION 1 ✓

Justify the creation of a Stores department in an organisation. (20 marks)

- record keeping
- security
- pilferage

QUESTION 2

Discuss the management of receipts. (20 marks)

QUESTION 3

Explain the following terms:

- | | | |
|----|---------------------|-----------|
| a) | Stores planning | (5 marks) |
| b) | Stores organisation | (5 marks) |
| c) | Stores leadership | (5 marks) |
| d) | Stores control | (5 marks) |

QUESTION 4

Discuss the basic considerations when examining a materials handling system. (20 marks)

QUESTION 5 ✓

Explain the following:

- | | | | |
|----|-------|-------------------|-----------|
| a) | MRP 1 | Material req plan | (5 marks) |
| b) | MRP 2 | Manufact | (5 marks) |
| c) | DRP | Distribtn | (5 marks) |
| d) | LRP | Labour | (5 marks) |

QUESTION 6 ✓

Explain how stores performance can be measured.

- rate of stock out
- pilferage
- damages
- stock & dock turn
- through put
- reduction surplus
- obsolete stocks
- records kept
- cost

QUESTION 7

Analyse the effects of new technologies and approaches on stores operations. (20 marks)

QUESTION 8 ✓

Explain the following:

- | | | |
|----|---|-----------|
| a) | Automation | (5 marks) |
| b) | Custody of keys | (5 marks) |
| c) | Control of substances hazardous to health | (5 marks) |
| d) | Fire precautions | (5 marks) |

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